



TAIPEI

2013 ILA-ASIL Asia-Pacific Research Forum
2013/05/15-05/16

Please type or print in capital letters and fax back to 886-2-2543-1643 before 2013/04/01
Sales & Marketing Department - Attention:
Reservation department (Tel: 886-2-2523-8000. Fax: 886-2-2523-6633 rsvn@fihregent.com)
Ms. Judy Chou (Tel: 886-2-2522-8130 .Fax: 886-2-2543-1643 judy.chou@fihregent.com)
Ms. Sophia Guo (Tel: 886-2-2522-8119 . Fax: 886-2-2543-1643 or sophia.guo@fihregent.com)

GUEST NAME Gender: Mr. / Mrs. / M&M / Ms.

Last Name: _____
First Name: _____

COMPANY NAME _____

CONTACT INFORMATION Tel: _____ Fax: _____
Email: _____

ARRIVAL DATE _____ Flight: _____ ETA: _____

DEPARTURE DATE _____ Flight: _____ ETA: _____

ROOM TYPES Deluxe King 45 m² at NT\$6,400 (Single occupancy)
Deluxe King 45 m² at NT\$7,200 (Double occupancy)
Deluxe Twin 45 m² at NT\$7,200 (Double occupancy)
*Rate inclusive of one daily buffet breakfast for single occupancy/
two daily buffet breakfast for double occupancy
Above rates are subject to a 10% service charge, but inclusive of 5% VAT.

AIRPORT PICK-UP Not required
Yes, NT\$2,600 NET from Taoyuan Int'l Airport to the hotel per car
Yes, 9-seater mini-coach NT\$3,500 NET from Hotel to Taoyuan Int'l Airport per car

CREDIT CARD NO. _____ Visa _____ Master _____ AE _____ Diners _____ JCB

No. _____ Expiry _____
Signature: _____

Remarks: *The reservation can only be confirmed if this form is submitted with completed credit card information.*

Reservation Terms and Conditions

1. The forms must be returned to hotel prior to **April 1st, 2013** (1800H Taiwan time) with complete credit card information to secure availability. After this date, any unreserved rooms will be considered cancelled and may be released by the Hotel for general sale. The hotel will continue to accept reservations after this date on a space available basis at the best available rate.
2. All guest rooms must be guaranteed. A guarantee on each reservation may be in the form of an advance deposit equivalent to 50% of the expected total room charges, either in cash or a major credit card, or wired prepayment. The deposit is non-refundable.
3. The balance of the room charges will be billed on the day of check out to the credit card provided unless guest prefers to pay in cash or with another credit card.
4. A No show and early departure of a guaranteed reservation will be charged 100% of the applicable charges of the cancelled nights. **Cancellation is 72hrs prior to arrival date.**
5. Check in time is 3:00 p.m. and check out time is 12:00 noon.
6. In case of a No-show for any arriving flight transportation arrangements before 06:00 or after 22:00, No-show charge of NT\$2,400 net will be incurred to your room account or credit card. (Vehicle Type: Mercedes S350/ BMW 7 series)